

Three Forks School District

Bus Safety Policy

STUDENT RESPONSIBILITIES:

Previous to Loading the Bus (at the bus stop and at school)

1. Arrive at the bus stop 3-5 minutes prior to your scheduled stop.
2. Avoid using streets, roads, and/or highways while walking and waiting for the bus.
3. Wait until the bus has made a complete stop before moving forward to enter the bus. **If you must cross a highway, cross at least 10 feet in front of the bus.**
4. Enter the bus single file, go immediately to a seat (possibly assigned), sit down, and remain seated unless permission has been given to you by the bus driver.

While on the Bus

1. The driver is the authority and for everyone's safety, must be respected and obeyed.
2. Review and follow basic MBI Bus Expectations that are posted on the bus.
3. Students shall remain seated and keep aisles and exits clear.
4. Profane language, obscene gestures, alcohol, drugs, tobacco products, or any controlled substance are not allowed on the bus.
5. Students shall not carry hazardous materials, nuisance objects, and animals onto the bus.
6. Students shall not extend head, arms, and/or other objects out of the bus windows.

Leaving the Bus

1. Remain seated until the bus has made a complete stop.
2. Cross the road, when necessary, at least 10 feet in front of the bus.
3. Students must make prior arrangements in order to leave or board the bus at locations other than their assigned stops.

Disciplinary Action

1. Disciplinary problems that arise will follow the School/Transportation protocol listed:
 - a. Verbal warning from the bus driver, possible consequences.
 - b. Discipline Referral or Minor Incident Report filed. Parents will be notified and appropriate corrective action will be taken.
 - c. Suspension of bus riding privileges for a minimum of three days.
 - d. Possible permanent suspension of bus riding privileges.
2. In instances where a student has lost his/her bus riding privileges, the parents of the child involved become responsible for their child's transportation.
***Students who become a serious discipline problem on the bus and impact the safety of the driver's abilities will have their riding privileges suspended.**

Parental Responsibilities

1. Communicate any changes that occur that may result in the changing of a bus pick-up or drop-off location. **This must be done in advance to ensure pick-up can occur.**

2. Have a plan in place for inclement weather emergencies. If parents work or are not at home during the day, prior arrangements must be made for their children's travel plans if school should be dismissed early.

3. It is imperative that the school office has a current phone number for the legal guardian(s) and for emergency contacts.

4. Riding the school bus is a privilege and convenience for you and your child. We encourage all parents/guardians to review these expectations with their child(ren). We also appreciate your support in any disciplinary matter that may arise.

***If a child misses the bus or is not picked up by parents at the appropriate pick up, a procedure will be followed to ensure the child's safety. If possible, the bus will be called back to pick up the student. If it is not possible to recall the bus, the parent will be contacted and arrangements will be made for the child to be picked up from school. If the parent or emergency pick-up designees are unable to pick up the child, either the Principal or Superintendent will deliver the child home. If this becomes a repeated problem, the school resource officer, local law enforcement, and the Department of Family Services may become involved. For further information and/or questions regarding transportation, please call Steve Fanning, Elementary Principal/Director of Transportation at the school, 285-6830, ext. 126.**

PLEASE SIGN AND RETURN THE BOTTOM PORTION TO YOUR BUS DRIVER

STUDENT NAME: _____ DATE: _____

STUDENT SIGNATURE: _____ DATE: _____

PARENT NAME: _____ DATE: _____

PARENT SIGNATURE: _____ DATE: _____

PARENT PHONE NUMBER: _____

EMERGENCY CONTACT NAME: _____

EMERGENCY CONTACT PHONE: _____

OTHER PICK UP CONTACT NAME: _____

OTHER PICK UP CONTACT PHONE: _____